

DISPATCHER

The Knox Regional Communications Center (KRCC) is currently looking for an eager, dedicated individual interested in a career in emergency communications. Dispatchers handle requests for all law enforcement, fire and emergency medical services received via 9-1-1, telephone, intercom, and radio. The dispatcher also documents calls using computer software systems and established protocols. Dispatchers frequently interact with people who are agitated and under stress, and must have the ability to remain calm.

Applicants must be high school graduates or equivalent, be able to type at least 40 wpm, have excellent communication skills, have no criminal record and be willing to submit to both psychological and polygraph examinations. Certification and experience is preferred, but the KRCC is willing to train an otherwise qualified candidate. If not already certified, a new employee must be able to successfully complete all certification requirements in the first 6 months of employment, including the Certification of Terminal Operator (CTO) course offered by the Maine Criminal Justice Academy, Emergency Medical Dispatching (EMD), CPR, and the Emergency Telecommunicator Course.

The County provides an excellent benefits package to full-time employees including health insurance fully paid for the employee and 75% paid for dependents, paid vacation and sick leave, retirement plan with a 7% County contribution, and other voluntary benefits.

Interested applicants may apply electronically on [Indeed.com](https://www.indeed.com). Applications accepted through May 8, 2020. Application forms and job descriptions are also available on the County's website: www.knoxcountymaine.gov. Any relevant certifications or training certificates should be submitted with your application. The County reserves the right to reject any and all applications and to select the most qualified applicant(s).

An Equal Opportunity Employer M/F/H